NHS Somerset

APPLICATION CHECKLIST – FOR INCLUSION ON THE SOMERSET PERFORMERS LIST

You are required to provide the following documents to support your application to join the Somerset Performers List.

Copies of documents to be sent together with application form: **(Please tick)**

Signed Appendix 2 (Declarations) and Appendix 3 (Undertakings and consents) forms	
Evidence of professional indemnity/insurance	
Evidence of a contract, or an offer of a post, with an practice / locum agency / out of hours provider or other organisation working in Somerset	
• **GP's:** A copy of your most recent Personal Development Plan following an appraisal	
• **Dentists:** Evidence of General Dental Council (GDC) verifiable Continuing Professional Development undertaken in the last 18 months	
• **Optometrists only:** Evidence of General Optometric Council (GOC) Continuing Education and Training points earned in the last 18 months	

Original documents to be presented at your face-to-face meeting with NHS Somerset staff: **(Please tick)**

Evidence of identity: • **Two** forms of photographic personal identification and **one** document confirming their address **OR**	
• **One** form of photographic personal identification and **two** documents confirming their address	
Evidence of entitlement to work in the UK (please see appendix 1 for further guidance)	
Evidence of your qualifications	
GPs only: evidence of completion of vocational training (please see appendix 1 for further guidance)	
Dentists only: Certificate of completion of vocational training (please see appendix 1 for further guidance)	
Current registration certificate	
English language competency certificate (if applicable)	
Completed CRB application form	
Overseas Police Record check, or equivalent, and translation (if not in English)	

Please note: Where a document is not in English, you will need to provide a translation of that document into English together with the original:

- Translations of overseas police records checks should be **sworn** translations.
- Translations of overseas professional qualifications can be **certified or sworn** translations.

Alternatively, you can bring all original documents with you to your face-to-face meeting with NHS Somerset Staff together with your completed application form.